



## SESSION TIMELINE

### AS SOON AS POSSIBLE:

- Submit your session deposit via check or PayPal. This deposit is required to reserve your session date and is non-refundable. However, in the case of bad weather, illness, or emergency, this date may be rescheduled for no additional fee.

To pay securely via PayPal, please go to the following address (copy and paste):

[https://www.paypal.com/cgi-bin/webscr?cmd=\\_s-xclick&hosted\\_button\\_id=6X2G6EZM7H8JQ](https://www.paypal.com/cgi-bin/webscr?cmd=_s-xclick&hosted_button_id=6X2G6EZM7H8JQ)

Otherwise, please make checks payable to Kate L Photography and mail to:  
Kate Lemmon, 136 Gibbs St. #2, Rochester, NY, 14605

- Fill out a client information form, and sign the policies. Both forms are located here:

<http://katelphotography.com/machform/view.php?id=1>

Based on your answers in the information form, we will decide location(s) and time for your session.

### A WEEK BEFORE YOUR SESSION:

- Pick out what you'll wear for your photos. Clothing advice can be found here:

Once we're at your session, I can give you additional help with your clothing if you'd like.

- Call Kate with any questions or concerns! 210.882.7684

### ON THE DAY OF YOUR SESSION:

- The remaining balance for your session is due in full. This can be paid by credit card, check (made out to Kate L Photography) or cash. If you would like to pay online via PayPal, the payment must be submitted the day before the session.

### APPROX. 3-5 DAYS AFTER YOUR SESSION:

- A sneak peek of your images will be available for you to view at [www.katelphotography.com](http://www.katelphotography.com), and on Facebook ([facebook.com/kateLphotography](https://facebook.com/kateLphotography)). Depending on the session length and type, this will be anywhere from 5-40 images. While you're waiting on your image disc to arrive, feel free to share the blog images with friends and family through e-mail and Facebook.

### APPROX. 7 DAYS AFTER YOUR SESSION:

- Your image disc will be ready for delivery. Depending on your preference, we can either meet for you to pick up your CD, or I will mail it to the address you provided in your info form. The image disc will include the rest of the images from your session that were not posted on the blog. All images are full-resolution digital files, which you're free to reproduce/print as many times as you'd like.